Yearly Status Report - 2019-2020

Part A	
Data of the Institution	
1. Name of the Institution	**ST. VINCENT PALLOTTI COLLEGE**
Name of the head of the Institution	**Dr. Kuldeep Dubey**
Designation	**Principal**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**07712283334**
Mobile no.	**9826515377**
Registered Email	**pallotti.college@gmail.com**
Alternate Email	**kuldeep.dubey05@gmail.com**
Address	**St. Vincent Pallotti College, Lodhipara, Kapa**
City/Town	**Raipur**
State/UT	**Chhattisgarh**
Pincode	**492004**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Co-education**
Location	**Urban**
Financial Status	**private**
Name of the IQAC co-ordinator/Director	**Mrs. Pooja Rathi**
Phone no/Alternate Phone no.	**07712283334**
Mobile no.	**9039293094**
Registered Email	**pallotti.college@gmail.com**
Alternate Email	**rathipooja.08@gmail.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://stvincentpallotticollege.org/Image/AQAR%202018-19.pdf

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	http://stvincentpallotticollege.org/Image/Acad201920.pdf

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
2	B	2.31	2015	03-Mar-2015	02-Mar-2020
1	C+	0	2003	21-Mar-2003	20-Mar-2008

6. Date of Establishment of IQAC	**16-Nov-2013**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries

Submission of AQAR to NAAC	21-Nov-2019 1	1200
Research center in Commerce	27-Aug-2019 1095	10
Institutional Scholarship Distribution	16-Dec-2019 1	87
Silver Jubilee Celebration	17-Dec-2019 1	1000
Alumni Meet	15-Dec-2019 1	500
Regular Meetings of IQAC	08-Jul-2019 4	11
Student's Feedback	02-Jan-2020 15	700
Stakeholder's Feedback	02-Jan-2020 15	300
Kargil Vijay Diwas	26-Jul-2019 1	200
International Webinar	28-Jun-2020 1	1200
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				
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9. Whether composition of IQAC as per latest NAAC guidelines:	**Yes**
Upload latest notification of formation of IQAC	[View File](#)
10. Number of IQAC meetings held during the year :	**4**
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**Yes**
Upload the minutes of meeting and action taken report	[View File](#)
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**

12. Significant contributions made by IQAC during the current year(maximum five bullets)

• Research Centre in Commerce: College has got affiliation to start research Centre in Commerce. • Development of Children's Park in front of the college: The College initiated to develop a beautiful Children's Park in front of the college for the benefit of the neighbourhood community. By its continuous efforts and effective cooperation by Municipal Corporation, Raipur, the park is developed which is open for all public. The maintenance of this garden will be taken care by St. Vincent Pallotti College. • Alumni Meet of last 25 yrs students: Alumni Meet was organised where more than 500 former students, spanning last 25 yrs, have actively participated • International Webinar: International Webinar was organised on the topic "Physical Classroom Vs Virtual Classroom in the Context of Higher Education" • Scholarship Distribution: Special scholarship program is executed by the college management, on the recommendation of IQAC, for sports person, needy, minority and meritorious students. Total 87 students were benefited by this scheme.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
To open the Research Centre in Commerce	College has got affiliation to start research Centre in Commerce
To develop a Community Garden in front of the college by requesting to Nagar Nigam	The College initiated to develop a beautiful Children's Park in front of the college for the benefit of the neighbourhood community. By its continuous efforts and effective cooperation by Municipal Corporation, Raipur, the park is developed which is open for all public. The maintenance of this garden will be taken care by St. Vincent Pallotti College.
To organize a grand Alumni Meet on the occasion of 25 yrs celebration	Alumni Meet was organised where more than 500 former students, spanning last 25 yrs, have actively participated
To celebrate the 25th Annual Function (Silver Jubilee) of the college in a distinguished way	Silver Jubilee celebration was a grand event organized by the college.
To offer scholarships/fees concession to the needy/ deserving candidates	Special scholarship programs are Executed by the college management, on the recommendation of IQAC, for sports person, needy, minority and meritorious students. Total 87 students were benefited by this scheme.
Execution of Certificate programs	Different Certificate courses have been conducted by various departments. Total 341 students have been enrolled in these courses.

To enhance students involvement in Extra-curricular activities	Students have actively participated in Youth Festival organized by PRSU. Ms. Shikha Baghel stood 2nd in Painting competition at University level.
To boost Women Cell Activities	Orientation program, Skill development activities for girl students have been organised.
To organise International Seminar	International Webinar was organised on the topic "Physical Classroom Vs Virtual Classroom in the Context of Higher Education"
To strengthen Collaboration and Extension activities	MoUs and Collaborations have been strengthened and more Extension activities have been organised.
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14. Whether AQAR was placed before statutory body ?	**Yes**

Name of Statutory Body	Meeting Date
Governing Body of St. Vincent Pallotti College	23-Aug-2021

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	**No**

16. Whether institutional data submitted to AISHE:	**Yes**
Year of Submission	**2020**
Date of Submission	**26-Feb-2020**

17. Does the Institution have Management Information System ?	**Yes**
If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	**Partial Management Information Systems is operative in the college. The MIS pervades the following areas of institutional activities: • Maintenance of students data in the computer system • SMS gateway to send important notifications to different stakeholders of the college. • Upgradation of the college website on regular basis. • Communication of important information to general public through website and conventional notices. • Information system for fees payment, admissions and other student related transactions •**

Library management system • Updating important events on college Facebook Page. • Sending messages to students through bulk SMS system. • Providing all the assignments, notes, question banks, glossary and econtents in the form of soft copy • Communication and Mentoring through whatsapp groups for every individual class

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

St. Vincent Pallotti College is permanently affiliated to Pt. Ravishankar Shukla University, Raipur. Hence the college adopts the academic calendar of affiliating university. Annual Academic Calendar of the college is prepared by IQAC, according to the University Calendar prior to the commencement of the academic year, specifying available dates for significant activities to ensure proper teaching –learning process. It is displayed on the Notice Board. Utmost concern is always given for systematic implementation of prescribed syllabus. "Daily Diary", in which teachers maintain records on daily basis, plays an important role to ensure the minute level teaching. Mechanisms for effective delivery of curriculum include: • Planning: Various Committees are formed for Effective Implementation of Academic Calendar. The College Council prepares broad guidelines and frameworks to suit requirements of different courses at the department level. The IQAC and Staff Council in conjunction with the academics, timetable committees of the college and individual departments, provide directions and regularly monitor the efficacy of the same throughout the session. The systems have been structured to help maintain uniformity, transparency, academic standards and quality during internal assessment. Theory & Practical classes are held according to the Time-Table and are displayed on Notice Board. • Teaching Aids: Conventional classroom teaching is blended with reasonable use of ICT to make the teaching-learning process more learner-centric. Multimedia classes, YouTube assisted learning, experiential learning, participative learning & Problem-Solving methods are also used for effective curriculum delivery. • Student Centric Methods: Classroom teaching is supplemented with seminars, workshops, group discussions, Tutorials, Projectors, Departmental Quiz, PPT presentation, projects, group-assignments, term-papers, educational tours, field trips and industrial visits for effective delivery of curriculum, which are done in a planned manner. • Teaching-Learning and Evaluation: All Internal assessments like Class tests, assignments etc are conducted to check whether the students have acquired knowledge. Tutorials are held regularly to monitor the progress of the students. Remedial classes are conducted for slow learners. Advance Learners are made to solve University Question papers and efforts are made to improve their performance. Records of the attendance, mark lists and progress of the students are maintained by the respective departments. • Faculty Development: The College encourages faculty members to attend Orientation/Refresher courses, workshops and present papers in seminars conducted by the affiliating and other Universities. • Library Facility: College has a rich library with adequate books of all the branches. Moreover, all the departments have their Departmental libraries for the benefit of the students. Book Bank facility is also available in the college library. • All-round Focus: College administration also keeps a vigilant eye on the

results, departmental proceedings and students' need and also keeps record of the different activities of the college regarding teaching learning, development and improvements of different methods of effective curriculum delivery. • Mentoring Programs: Besides, college has a Mentoring Program which enables the students to provide feedback to teachers on curricular issues, infrastructure and administrative matters. The committee also counsels about various options related to offered subjects and careers.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Introduction to Web Designing	-	18/09/2019	38	Employability	Website Design
Modules of Computer Assembling and Software Installations	-	01/08/2019	30	Employability	Hardware Software Configuration of Computer
Tally ERP 9	-	05/08/2019	30	Employability	Accounting skills, Voucher entry, Bank Reconciliation, Final accounts generation
Event Management	-	05/08/2019	30	Entrepreneurship	Event research and planning, Event marketing and advertising, Event product and logistics
Personality Development Class	-	02/03/2020	30	Employability	Spoken English
ICT	-	10/09/2019	36	Employability	Computer Knowledge

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
BEd	Education	01/07/2019
PGDCA	Computer Science	27/04/2019
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
MA	MA English Semester III	01/07/2019
MA	MA English Semester IV	01/07/2019
BEd	Education - Semester II	01/07/2019
BEd	Education - Semester IV	01/07/2019
BCom	Commerce	01/07/2019
MCom	Commerce	01/07/2019

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	314	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Gender, School and Society	01/07/2019	100
Teaching of values	01/07/2019	87
Environmental Studies and Human Rights	01/07/2019	323
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
MCom	MCom Project	15
BEd	BEd Internship	100
BCA	BCA Project	19
BBA	BBA Project	34
BBA	BBA Internship	17
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

The College has several formal mechanisms to obtain feedback from different stakeholders. The institution has a clearly set and defined mechanism of obtaining the feedback from the students to improve the performance and quality of the institutional provisions. Free articulation of views is encouraged amongst all stakeholders by inviting them to write to the Principal via official email, which is in the public domain. The College has designed a Feedback Form for all stakeholders to be duly filled by them as an assessment of the teaching program and College infrastructure. Student feedback is also received through classroom interactions. Students' feedback is filled by both UG and PG Students. Feedback is received on varied aspects of the college including teaching-learning, infrastructure, office, canteen, laboratory, library, administration and academics. The points are calculated according to the grades given by the students in various criteria. Feedback received from students is evaluated by individual teachers and department committees and used to leverage pedagogy and curriculum enrichment. There are Suggestion Boxes on each floor for use by the students to express any grievance or complaint. The Box is opened every week by the College Administration under the supervision of the Principal. Such representations are addressed by the Principal through meetings with student and teachers. At the end of each academic session, the Principal convenes a meeting with teachers to discuss academic planning and devise and/or revise pedagogical strategies based on the faculty's experience and feedback. Strengths of the college are also taken into consideration for further upgradation.The Council Meeting on the opening day of the session recapitulates the decision for implementation of new pedagogic strategies and programs. Alumnae of the College actively participate in the activities of their respective departments, hold workshops, deliver seminars and facilitate pre-placement discussions, career counselling workshops and career placements. Alumnae feedback is also obtained from the Alumna Representative on the IQAC. Parents are also invited to interact with the faculty on Parent-Teachers Meetings, on any working day and during College Admissions. Different departments organize interactive sessions with the Parents. These practices have been appreciated by the parents and created a bond between the parents and the institution. The Department Heads collects feedback from the Employers to identify the areas of improvement in technology to match the industry requirements. Teachers' Feedback includes opinion of teachers on usefulness of the syllabus in terms of employability, scope for research, establishment of community linkages, and reasonable coverage of contents and so on. The institution has a very clear and transparent way to monitor and evaluate the quality of various enrichment programs. The feedback in the form of interactions, discussions and suggestions is analyzed by a specially constituted committee and a report is submitted to the Head of the Department. This committee meets with the higher authorities like the Principal and Administration Committee from time to time and amends the enrichment programs to meet the set objectives.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BPES	Physical Education	30	30	30
PG Diploma	Yoga	30	12	12
PGDCA	Computer diploma	50	48	44

MA	English	30	12	9
MCom	Commerce	30	30	30
BCom	Commerce	400	243	228
BBA	Management	60	69	60
BCA	Computer Science	30	29	29
BEd	Education	100	250	100

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	1008	119	16	2	15

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
33	32	10	14	7	10

View File of ICT Tools and resources

View File of E-resources and techniques used

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The Mentor- mentee system has been developed in our institution is to provide Guidance and support to the students at undergraduate and post – graduate level. The main objective of the mentoring system is to ensure that students utilize their potential to their maximum level and perform academically and professionally well through mutual support and congenial learning environment. Mentoring students is a joint effort where mentors work in collaboration and support of various departments of the institution. The allotted faculty members are mentors who take up the responsibility of guiding and mentoring allotted mentees in academic, professional and personal area. Mentor – Mentee committee has been framed that conducts meeting every six months to discuss about the functioning of mentor- mentee system .Each department focuses to improve student-teacher relationship by providing them ample guidance and counselling. All the students have been divided among the faculties of respective departments. Mentors take an initial meeting to explain the objectives of the "Mentor-Mentee" programme. After that, mentor meet with their mentees frequently to provide guidance for various issues related to college, career, studies, or any other problem. Some of the important functions of mentor – mentee system are as follows. - Assigning mentor to each student and acquaint them with functions of Mentor-Mentee system. - The main areas where mentor shall review the mentees are – academic matters, attendance, behavioural and discipline matters, achievements, participation in co- curricular activities and health and physical well being. - To provide academic guidance and advice to students throughout the year. - Identifying students whose performance or attendance is below par, and provide guidance according to their requirements. If required the mentor shall interact with student, peer group students, parents and faculty members of the institution. - The mentor shall identify the students performing exceptionally well in academics and co- curricular areas and provide them proper platform to exhibit their talents and further providing motivation to advance and gifted learners. - Assisting students in solving their academic related issues with the help of appropriate resource person. - Providing Personal guidance to the students with behavioural and other personal issues. - Arranging

Meetings of Mentor- Mentee on a regular basis for interaction and discussions with academic and administrative problems encountered.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1127	32	1:35

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
33	33	Nill	7	7

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	Dr. Kuldeep Dubey	Principal	Outstanding Principal Award
2019	Dr. G. Padma Gouri	Vice Principal	Distinguished Professor Award
2019	Mrs. Pooja Rathi	Assistant Professor	Innovative Academician Award
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year- end examination	Date of declaration of results of semester- end/ year- end examination
PG Diploma	Nill	Semester	26/09/2020	26/11/2021
PGDCA	Nill	Semester	28/09/2020	05/12/2020
MA	Nill	Semester	30/09/2020	18/11/2020
MCom	Nill	Semester	29/09/2019	10/11/2020
BPES	Nill	Year	21/03/2020	07/12/2020
BCom	Nill	Year	03/10/2020	05/11/2020
BBA	Nill	Semester	29/09/2020	10/11/2020
BCA	Nill	Year	05/10/2020	10/11/2020
BEd	Nill	Semester	29/09/2020	18/11/2020
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Our institution thrives to assess the performance and progress of students so that students are made aware of their performances in the academic area. Every department continuously conducts internal evaluation of different forms to check the development of skills as per the expected course outcome and program

outcomes. Various skills that are assessed through continuous internal evaluations are communication skill, problem solving skill, analysis skills and other life skills. Feedback and remedial process are important aspects of internal evaluation in which slow learners are taken care through remedial classes and advanced learners are motivated for further academic task. Continuous internal evaluation conducted at institutional level are Unit Test - The primary aim of conducting unit Tests is to assess the learning of students in particular unit , extent of their learning through and evaluation of the same. Projects : Projects are assigned to the students in few courses, in the form of internal assessment to assess the problem solving skills of students. Presentations: Group and individual presentations are conducted for the students to assess their understanding level and the communication skills of the students. Assignments : To assess the creativeness and problem solving skills of students , assignments are given in few courses. Pre-University Examination - The main objective of conducting Pre- university exam is to evaluate the complete performance in every subject just before attempting the Final Examinations of Pt. Ravishankar Shukla University

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The academic calendar of various Departments is prepared in order to adhere to the very objective of the students' overall assessment and is prepared in accordance to the calendar of affiliated university. The academic calendar of various departments depicts the academic, non-academic, examinations and other activities information. Academic calendar includes the tentative schedule for all the activities such as career oriented activities, aptitude test, inter-departmental activities, sports and cultural events, etc. Every department of the institution plans academic calendar for the execution of Examination and other related matters. Department heads along with faculty members prepare their academic calendar at the beginning of the session to ensure timely conduct of internal examination and other curricular and co- curricular activities and the same is submitted in the IQAC cell for further suggestions. The IQAC, after verifying the entire departmental activities schedule, suggests for qualitative changes in the calendar. Internal assessment, Pre- university exam, seminar/ presentations, submission of assignments and projects are also important part of academic calendar. In case of any changes in the schedule of university examination the changes are made accordingly for better preparation of university examination.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

https://www.stvincentpallotticollege.org/Image/C261.pdf

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
0	BEd	Education	100	97	97
0	BCA	Computer Science	19	19	100
0	BBA	Management	34	34	100
0	BCom	Commerce	169	160	95

0	MCom	Commerce	15	15	100
0	MA	English	9	9	100
0	PGDCA	Computer Science	43	43	100
0	PG Diploma	Yoga	12	12	89.47

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

http://stvincentpallotticollege.org/Img/Sfeedback.pdf

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
No Data Entered/Not Applicable !!!				
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
No Data Entered/Not Applicable !!!		

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Teacher Innovation Award	Dr. Shraddha Verma	Shri Aurobindo Society	30/09/2019	Zero Investment Innovation for Education Initiatives
Excellence in Education Services	Ms. Pooja Rathi	Auropath Global Awards	02/11/2019	Innovative Academician Award
Excellence in Education Services	Dr. G. Padma Gouri	Auropath Global Awards	02/11/2019	Distinguished Professor
Excellence in Education Services	Dr. Kuldeep Dubey	Auropath Global Awards	02/11/2019	Outstanding Principal Award
Excellence in Education Services	St.Vincent Pallotti College	Auropath Global Awards	02/11/2019	Best Academic Award

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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation	Name	Sponsored By	Name of the	Nature of Start-	Date of

Center				Start-up	up	Commencement
No Data Entered/Not Applicable !!!						
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
No Data Entered/Not Applicable !!!		

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
No Data Entered/Not Applicable !!!	

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Department of Computer Science	1	4.0
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
No Data Entered/Not Applicable !!!	
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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Prediction of Diabetic Retinopathy Using Classification Techniques	Mrs. Pooja Rathi	Solid State Technology	2020	0.3	Assistant Professor, Department of Computer Science, St. Vincent Pallotti College, Raipur, India1	Nill
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication

| No Data Entered/Not Applicable !!! |
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	1	8	Nill	Nill
Presented papers	1	Nill	Nill	Nill

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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
SWAACH BHARAT ABHIYAAN	NCC	4	47
INTERNATIONAL YOGA DAY	NCC	20	43
KARGIL VIJAY DIWAS	NCC	30	200
SINGLE USE PLASTIC BAN	ST.VINCENT PALLOTTI COLLEGE	6	250
NHMMI WORLD HEART DAY	NHMMI Hospital	7	145
AKANSHA SCHOOL	ST.VINCENT PALLOTTI COLLEGE	6	55

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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
No Data Entered/Not Applicable !!!			
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
Cleanliness Drive	NCC	SWAACH BHARAT ABHIYAAN	5	45

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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Skill Development	36	St. Vincent Pallotti College	1
Motivational Session	52	St. Vincent Pallotti College	1
Art of Answer Writing	55	St. Vincent Pallotti College	1
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Internship	Internship	Reliance Trends Store	17/10/2019	24/10/2019	17
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
GREEN ARMY	10/01/2019	Pond Cleaning	49
HOLY CROSS BYRON BAZAR	04/09/2019	Career Counselling	80
HOLY CROSS KAPA	25/07/2019	Personality Development	49
CAMPION SCHOOL	04/09/2019	Expert Talk On Subject Selection	35
ST VINCENT PALLOTTI SCHOOL, JEVODAYA	04/08/2019	Communication Skills	59
MAHRISHI VIDYA MANDIR, RAIPUR	04/07/2019	How to Overcome Exam Stress	28
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
1750000	1624108

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added

Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Existing
Seminar halls with ICT facilities	Existing
Video Centre	Existing
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
Others	Newly Added
Classrooms with Wi-Fi OR LAN	Newly Added
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added

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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
Soft-Tek	Partially	1.0	2006

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	11463	1652304	449	138190	11912	1790494
Reference Books	3090	126900	36	4300	3126	131200
e-Books	332	Nill	1	5900	333	5900
Journals	31	23442	4	11270	35	34712
Digital Database	1	Nill	Nill	Nill	1	Nill
CD & Video	78	2000	Nill	Nill	78	2000
Library Automation	1	Nill	Nill	Nill	1	Nill
Weeding (hard & soft)	1111	56000	Nill	Nill	1111	56000

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module	Date of launching e-

		is developed	content
Mr. Vaibhav Shrivastava	Elements of Calculus(Additions and Substraction	Youtube	26/04/2020
Mr. Vaibhav Shrivastava	Elements of Calculus (Logarithm Differentiation)	Youtube	03/05/2020
Mr. Vaibhav Shrivastava	Sampling-Introduction	Youtube	07/05/2020
Mr. Vaibhav Shrivastava	Sampling-T-test	Youtube	11/05/2020
Mr. Vaibhav Shrivastava	Chi-Square test	Youtube	16/05/2020
Mr. Vaibhav Shrivastava	Export Policies and practices	Youtube	18/05/2020
Mr. Vaibhav Shrivastava	Steps in Starting Export Business	Youtube	19/05/2020
Mr. Vaibhav Shrivastava	Personnel Policies	Youtube	23/05/2020
Mr. Singamala Vamsee Krishna	Privatization of Life Insurance Business	Youtube	30/04/2020
Mr. Singamala Vamsee Krishna	Introduction-Need of Life Insurance	Youtube	30/04/2020

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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	70	2	1	15	2	3	6	200	0
Added	0	0	1	0	0	0	0	0	0
Total	70	2	2	15	2	3	6	200	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

200 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
No Data Entered/Not Applicable !!!	

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on	Expenditure incurred on	Assigned budget on	Expenditure incurredon

academic facilities	maintenance of academic facilities	physical facilities	maintenance of physical facilites
1950000	5293700	1790000	1555921

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Response : The infrastructure policy of the college has established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms, etc. Different authorities of the institution share the responsibility for provisioning and maintaining infrastructure supervised by the Director. Laboratory The departments with labs have their own workforce. The college has a well-set mechanism to perform auditing of materials in different departments. The assistance of agency is taken when and where required for the regular maintenance of computers installed at various sections. Library The maintenance of the library, reading room, stock, etc. is taken care of by the library staff of the college. Book binding and book weeding is also part of the library work. A Library Management Software is installed at the Library to keep track of the books and journals. The registers are maintained for the attendance of the students as well as staff availing library resources. Apart from the printers' facility in the departments, the photocopy machines are also available in the library and the office. Sports Sports complex comprises playing ground, track and field, indoor space. Students of the college are very participative and have brought laurels by playing at the national and international level. The college has the NCC wing and always witnesses its participation in the camps. Computer The updating and servicing of the computing equipments is taken care of by the computer controller. The development of required software is also arranged through the outsource persons. Classroom There are well furnished ventilated classrooms adequately available in our college. The twenty classrooms are also equipped with Wi-Fi facility, facilities such as blackboards, electrical fittings and furniture, etc. are regularly maintained. Water facility Required numbers of water purifiers are also available. Open-well is also self sufficient to serve the need of water supply. Medical facilities First-aid facility is available for the students. College has dynamic contacts with some local hospitals available nearby the institution and when needed their services are availed. Gymnasium In view of fitness, open gym also is of great benefit. Time to time outsource persons are called for servicing gym –equipment. Next to it is, the bank enabling the quick transaction accessible to both the staff and the students. Parking facility is adequate providing space for bicycles, two-wheelers and four wheelers of students and staff. Bio-metric machines maintain the arrival and departure record of the faculty members and students of B.Ed. (dept.) Security CCTV is installed in all the prime locations of the campus. Security guards keep watch at the entry and exit gates of the college. Fire-extinguishers are also available in the college. Gardening and watering plants are systematically done with the use of sprinklers. The college maintains healthy ambience through eco-awareness displays like Plastic Free Campus. Draining system is in place to reduce the effect of water logging. Canteen Canteen is well supervised by the canteen committee. The quality of edible stuff is well maintained and hygienic conditions are supervised.

https://www.stvincentpallotticollege.org/Facility

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Category I- Merit Holder Category II- Economically Weak Class Category III- Christians Category IV-Co-Curricular Activities Category V-Scholarship by Alumni	87	230000
Financial Support from Other Sources			
a) National	CG State ST/SC/OBC, Merit/Minority Scholarship	156	1464766
b)International	00	Nill	0
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Personality Development	10/01/2020	100	St. Vincent Pallotti College, Raipur
Role Play	19/10/2019	45	St. Vincent Pallotti College, Raipur
Debate	30/09/2019	35	St. Vincent Pallotti College, Raipur
Minute to Win	23/08/2019	54	St. Vincent Pallotti College, Raipur
Technovation- PPT Presentation Competition	30/11/2019	40	St. Vincent Pallotti College, Raipur
TechnoBuzz-A Techno Workshop by Tech Savvy Students	27/09/2019	125	St. Vincent Pallotti College, Raipur
Techno Update 1	23/08/2019	86	St. Vincent Pallotti College, Raipur
Battle of the Brains - Quiz Competition	10/08/2019	56	St. Vincent Pallotti College, Raipur
Bandwidth - Transmitting Friendship Signals	03/08/2019	52	St. Vincent Pallotti College, Raipur
One Minute Games	27/07/2019	27	St. Vincent

				Pallotti College, Raipur

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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2019	Aptitude Test 1	56	Nill	Nill	Nill
2019	Resume Making Class	Nill	48	Nill	Nill
2019	Hands on Practice on "Develop Your Own website"	Nill	35	Nill	Nill
2019	Aptitude Test 2	36	Nill	Nill	Nill
2019	"Technovation"- PPT Presentation Competition	40	Nill	Nill	Nill
2019	Aptitude Test	54	Nill	Nill	Nill
2020	CTET	100	100	7	Nill

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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
17	17	5

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
-	Nill	Nill	Attached in Excel file	34	22

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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of	Programme	Depratment	Name of	Name of

	students enrolling into higher education	graduated from	graduated from	institution joined	programme admitted to
2019	7	BBA	Department of Management	-	-
2019	22	BEd	Department of Education	-	-
2019	17	BCom	Department of Commerce	-	-
2019	5	BCA	Department of Computer Science	-	MCA
2019	5	PGDCA	Department of Computer Science	-	B.Ed., MCom
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Any Other	1
Any Other	7
Any Other	1
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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
FOOTBALL	INTER COLLEGE	298
BEST OUT OF WASTE	COLLEGE	36
DIWALI CELEBRATION	COLLEGE	500
INDEPENDENCE DAY	COLLEGE	285
REPUBLIC DAY CELEBRATION	COLLEGE	264
RAAS GARBA	COLLEGE	500
TEACHERS DAY CELEBRATION	COLLEGE	700
SILVER JUBILEE CELEBRATION	COLLEGE	1000
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	CERTIFIC	National	1	Nill	2019001	AJINKYA

	ATE					SHINDE
2019	CERTIFIC ATE	National	1	Nill	2019002	LALITA LAKRA
2019	CERTIFIC ATE	National	1	Nill	2019003	ANIMESH KUMAR
2019	CERTIFIC ATE	National	1	Nill	2019004	TOUKIR QURESHI
2019	CERTIFIC ATE	National	1	Nill	2019005	HIRA JAGAT
2019	CERTIFIC ATE	National	1	Nill	2019006	SHEIKH BASIT
2019	CERTIFIC ATE	National	1	Nill	2019007	AJINKYA SINDE
2019	CERTIFIC ATE	National	1	Nill	2019008	DIPTI VERMA
2019	CERTIFIC ATE	National	1	Nill	2019009	HEMANT SARVA
2019	CERTIFIC ATE	National	1	Nill	2019011	NEHA SARWA
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Institution's Student council has vital participation and representation in most of the committees. They play significant role in the activities of college's cultural, sports and other undertakings. These Committees includes Students Union, Cultural Committee, Cleanliness Committee, NSS, NCC, Library Committee, representing interest of students in College Administration. The council organizes activities at both Undergraduate and Postgraduate programmes separately since its inception. Role of the Students association and Students council: 1. To officially represent all the students in the College department wise. 2. To identify and help solve problems encountered by students in the College by bringing the same to class in-charges and mentors. 3. To communicate its opinion to the respective department's Heads on any subject that concerns students and on which the council wishes to be consulted. 4. To promote and encourage the involvement of students in organizing College activities like NCC, Inter-College events, Cultural and Extra-Curricular activities. Responsibilities Students association and Students council: 1. To promote the interests of students among the college administration, staff and parents. 2. To inform students about any subject that concerns them. 3. To consult students on any issue of importance. 4. To organize cultural events and campaigns for Different committees of the college and charitable activities. 5. To encourage the students to participate in the educational and recreational activities for students. 6. To participate in developing the college's Industrial Visits and semester projects. 7. To facilitate an activity to recognize the efforts of students involved in organizing college activities. 8. To propose activities to the college departments or administration through Principal that would improve the quality of life in the College. 9. To maintain good relations, out of mutual respect, with the College staff and parents. These are the important committees where students engage and participate actively to fulfill different causes. 1. Cultural Committee: • Constituted every year separately comprising of students and faculty members for conducting various cultural activities. • Organizes all cultural programmes like Fresher's Day, Teachers Day and Annual

Function along with various festival celebrations every year. • Actively engages in planning of the programme, conduction and various extracurricular activities. 2. Anti-Ragging and Discipline Committee: • Committee comprising of some responsible students and faculty members of college is constituted for safeguarding new entrants. • This helps to provide in developing friendly environment among senior and juniors. 3. NCC: • The College has NCC Army wing for boys and girls (27CG Bn NCC) • Students entering in college in every academic session are provided with an opportunity to be part of this special wing. • Apart from Weekly parade, CATC, TSC, RDC, Army attachment Camps and Trainings are organized for the cadets.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

We have registered Alumni Association on 28-04-2015 under the specified Act by Government of Chhattisgarh registrations bearing the No. 32288. Alumni of the Institution are providing mentoring services to all departments' students of the college and this became influential in making the students understand the 'Industry-Institute Gap' and also the way to plan and shape-up their career in right direction. They involve in making the students to understand various business opportunities and providing all the support required for preparing the students to become industry ready or to make as entrepreneurs by knowing the current dynamics of the industry. The College has been conducting many alumni based events like 'Reconnects' as part of 'Alumni Meets', 'Alumni Talks' by each department. The Ex-students of the institution share their success stories to the ongoing students. Alumni are leading in introducing the outcome based knowledge in the College by imparting making the students value based and industry ready through these events. Alumni are invited for participating in their respective departments in this 2019-20 Meet. They support the c needy and meritorious students by offering regular scholarships. Alumni have deliberated on concentrating on industry-based research projects for B.B.A students to contribute as part of the curriculum and frequent Industrial Visits to their establishments and companies. The Alumni working at reputed companies are helping students in their project and developmental activities. Alumni are helping to develop quality standards that could be used for enhancing and raising high quality of delivery of educational system. Our alumni association develops a sense of community between current and former students and staff. They provide an outside funding resource for the benefit of institution. Every year they contribute in terms of monetary assistance for deserving and underprivileged students who have secured merit or participated and achieved in sports activities. Every department has a tradition of conducting 'Alumni Talk'. It provides an opportunity to the present students to understand about the various career options of the present situation. Alumni registered candidates used to gather in meetings as and when scheduled and enrich the academic students in their ambitions and endeavors. St. Vincent Pallotti College has never depended on marketing for advertising their affiliated programs or courses but these Alumni help in penetrating the publicity among the society and their circles. The institution has agreed on Memorandum of Associations (MOUs) with the organizations and schools established by some of the Alumni. Some schools of these provide regular internships facility for B.Ed students and frequent industrial visits are also allocated to B.B.A students by some of the Alumni set ups. Few of our alumni are directors of some schools. Hence they contact our B.Ed department for referring some good students for placement also. We have our alumni as our faculty members in education, commerce and management departments. These staff members act as bridge between the alumni and present students. We have determined to engage our successful alumni association to have adequate funding, personnel and organizational

5.4.2 – No. of enrolled Alumni:

600

5.4.3 – Alumni contribution during the year (in Rupees) :

30000

5.4.4 – Meetings/activities organized by Alumni Association :

Date No.of Alumni Involved Meeting-1 17-09-2019 22 Meeting-2 10/01/2019 55 Meeting-3 15-12-2019 600

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

ST. Vincent Pallotti College encourages and motivates a culture of decentralization and participative management by involving staff members in a number of administrative roles. For the participative decentralization and governance, the director and the Principal have appointed Vice-Principal and Head of the departments and provided administrative as well as academic autonomy for the effective governance. Before the commencement of each academic year various college committees are formed by IQAC under the guidance of the Principal. Every committee has the freedom to prepare its plan and decide implementation strategies. There are 18 Staff Committees and all faculty members are part of it. To demonstrate decentralization and participative management, we have attached case study on working of college Committee. Silver Jubilee Celebration The Silver Jubilee Celebration of St.Vincent Pallotti College, Kapa, Raipur was held in the college premises in a befitting manner .The college was established in 1995 with the motto-"Go forth to Serve" having completed the span of 25 years . It was a three days' programme beginning from 15th December named as Reconnect 2019 followed by prize and scholarship distribution on 16th December under the event tag-Uplabdhi. After the successful program of two days, our culminating event, "AAROHAN" was organized in the college premises on 17th December, 2019. Distinguished guests, dignitaries, elite guardians, and the students of the college were also present to witness the annual function. The winners of special achievements were also felicitated under different groups. To execute the grand event successfully, cultural committee discussed and drew the plan of action under which themes of the events were decided and invitation card was designed. Different action committees were organized to make the event a success. All the activities right from the beginning i.e. printing of invitation, decoration, welcoming the guest, refreshment and its distribution were handled by different committees of the college. After the formal functions, Cultural event was diligently organized. The event was a grand success. Expert lecture on NAAC SSR St. Vincent Pallotti College is passing through its phase of 3rd Cycle of NAAC accreditation. To make it a success teachers were given responsibility of each criterion along with two teachers to assist them for the same.To strengthen this efforts in SSR preparation, an Expert Session, for all the Staff Members, was organized on 13/12/2020 in the AVA Room of the college. The topic of the event was Criterion wise Analysis of SSR. The expert of the day was Prof. D. K. Shrivastava, Head of the Department - Microbiology, Govt. E. Raghavendra Rao. P. G. College, Bilaspur. The session began with the inaugural speech by Principal of the college Dr. Kuldeep Dubey. NAAC Coordinator Mrs. Pooja Rathi briefed about the present status of the NAAC accreditation process of the college. Seven criterions were divided among the staff members. Incharge of

each criterion presented their inputs. Thorough analysis and doubt clearance with regard to each metrics was conducted. The session was very much informative and detailed discussions helped criterion in-charges with novel outlook.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	? Curriculum is developed by the affiliating University. The members of Staff on various boards send suggestions for improvement ? A persistent effort and communication with all stakeholders –management, faculty, staff, students and society at large is being undertaken by St.Vincent Pallotti College to develop and upgrade the curriculum. ? Feedback on course curricula is regularly taken and improvements are incorporated in due course.
Teaching and Learning	? Heads of various department identify the slow learners and plan for remedial class for all programs. ? LCD projectors ? Lab integrated with theory courses ? inclusion of mini projects for courses ? Providing Computer Lab, Network Resource Centre in Library, ? Lectures of Renowned Scholars, ? Feedback forms from students regarding the teaching of the Teachers, ? Professional Internships are offered to students by various departments. ? Students can participate in wide range of Sports activities, National Service Scheme (NSS) camps and NCC activities
Examination and Evaluation	• Marks are evaluated by the college as Internal assessment based on attendance, monthly test and assignment rest is evaluated by the university though theory examination and Practical's. • College has complemented traditional written examination with project work assignments, debates, group discussion, literature review, power point presentation, grand viva and seminal lectures. • Continuous evaluation using assignments, quiz, class test , group discussions, presentation, case studies, sessional exams and end semester • An Academic Calendar is prepared in the beginning of each Academic Year by incorporating

	dates of both internal assessment and Final End Term examinations. The same would be circulated to all the faculty members and students through the HoDs of all departments.
Research and Development	• 2 new proposals in pipeline –research centre ,NAAC sponsored seminar • Programs are conducted periodically for creating research culture • Motivates faculty members for research publications in peer reviewed journals with high impact factor. • Encourages them to present papers in International/National/State Level Seminars, workshops and to act as resource persons. • College explores various funding agencies for sponsoring major / minor projects. (DBT, DST, ICSSR, UGC etc.) • Encouraging faculties to act as M.Phil/ Ph.D supervisors. 03 permanent teachers are the PhD Guide
Library, ICT and Physical Infrastructure / Instrumentation	• Provision for Wi-Fi facility in the campus for use of the e-learning resources. • Increase of the internet bandwidth from 15 mbps to 80 mbps through broadband. • Internet connection in the library to access the e- resources. • 24 x 7 Internet, Wi-Fi, CC TV surveillance services
Human Resource Management	• The human resource of the college is professionally managed. • There is a proper recruitment, selection and induction policy for faculty and staff. • For the management of the students' affair, the college has students' welfare committee and grievance redressal cell, Anti-Ragging Committee, Sexual Harassment Committee. • Motivating and facilitating the faculty members to participate in Refresher Orientation courses. • Taking into account the interest and potentials the principal assigned the works of various committees of the college. • Various leaves, study leave for faculties perusing research degrees.
Industry Interaction / Collaboration	• MOU Signed for student's Training, Placement Research Projects. • Students are sent for internship programmes. • The students are taken for industrial visits every academic year. • Both UG and PG students are motivated to undertake their end semester project in the relevant industries of their domain, thus exposing and preparing

	them to meet the real time requirement in the industry.
Admission of Students	• The college follows rules regulations of affiliating university for admissions. • Admissions are done purely on merit basis and according to reservation policy of the state govt. • Online Admission including online payment facility in both UG PG levels • B.com, M.Com, B.Ed, BBA, BCA, PGDCA, BPE, P G Dip. in Yoga

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Student Admission and Support	• Online admission including online payment gateway. • Maintaining students database through tailor made software • Electronic Student Feedback. • Online Grievance and Complaints. • Students can easily access information regarding Rules and Regulations, Facilities for students, Support services, Placement activities as well as old question papers on the institution website • All activities available through website. • Question bank, glossary, e-notes available on institution website
Examination	Initiated online portal - Entry in service facility for Competitive Exams for UG PG students
Planning and Development	• The College maintains the website that act as a portal to view the updated information's. • The Institution follows University procedures for the planning of academic curricular programs. • To facilitate effective Planning and development an Internal Quality Assurance Cell (IQAC) is functioning and effective through online services. • An IQAC cell provides the updated standards, guidelines, appropriate training for all the faculty members every year to get exposure and have effective implementation of academic activities. • An academic calendar is prepared during the month of July and circulated to the students and teaching faculty. • Academic calendar provides information regarding the dates of commencement of classes, dates of commencement of internal tests, department wise activities list, etc.
Administration	• Student data is maintained on a digital platform. • AISHE data on MHRD Portal. • Employee data is maintained

	in digital format • Important communications and policy decisions are conveyed to concerned stakeholders through emails, WhatsApp and by display on the college website. • Customized Software has been installed to maintain records of passed out students.
Finance and Accounts	• Fully computerised office and accounts section. • Maintenance of the college accounts through Tally. • Reception of salary, fund. through HRMS portal • .provident fund of all the staff members is paid through Unified Portal by Challan.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
No Data Entered/Not Applicable !!!				
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
No Data Entered/Not Applicable !!!						
No file uploaded.						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Python 3.4.3	1	20/04/2020	25/04/2020	6
PHP My SQL	2	26/05/2020	31/05/2020	6
Hybrid classroom :ICT Tools for teaching and learning	3	29/05/2020	31/05/2020	3
E Shodh Sindhu web of science certification	4	10/05/2020	15/05/2020	6

series				

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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
Nill	5	Nill	2

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
• The college has provision for fees concession during admissions of the wards of college employees. • Leave to teaching and non-teaching staff are given as per the guidelines of the University • PF loans are sanctioned as per GOI rules. • As a support the faculty is free to use the ICT Infrastructure and take assistance of manpower as and when required. • One additional increment is given if the Faculty member on qualifying UGC-NET or gets Ph.D. award. • Gymnasium, Sports and Yoga facilities are available for the teaching and the non-teaching staffs. • Preferential admission to the wards of employees in schools and colleges run by the parent trust. • Bank facility, is an extension counter within Campus • There is facility of Canteen for students as well as employees within the Campus. • Registration fees for seminar are sanctioned by the college. • Monetary loan facility to staff as and when required. • Faculty recreation programs are organized by women cell committee.	• Educational support to the children of the non teaching staff • medical leave and maternity leave • Free transport facilities • Uniform for housekeeping staff. • Bank within Campus • Canteen within Campus • Computer training is organized for the non teaching staff. • Work training for non-teaching staff is organized. • Staff association committee organizes awareness Programs regarding their health and hygiene. • Library facility is also given to non-teaching staff. • Non teaching staff are encouraged and supported for further education by the management. • Recreation programs are organized by women cell committee for supporting staff. • Employees get benefits under Employees State Insurance Corporation (ESIC).	• Scholarship for meritorious students. • Scholarship for economically weak students • Scholarship for Christian students. • Scholarship for students who participate in co curricular activities. • Scholarship by alumni to economically weak and academically active students. • TALLY as a supplementary course to provide accounting skills. • Spoken English class to improve ability to communicate and linguistic competence. • Banking management certificate course for management and leadership skills. • Self defense through martial arts for girls. • Yoga classes to build strength of mind, body and soul. • Bank within Campus • Canteen within Campus • Parking facility within the campus • Gymnasium, Sports and Yoga facilities are available • Internet facility • Wi-Fi facility • Photocopy facility

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Being a self financed college under a charitable organization (Vidya Protsahan Sangh), the governing body plans and manages its income and expenditure. It conducts regular yearly financial audit externally through Md. Arif Co who submit a detailed report to the director for future planning and monitoring. Internally, financial audits are done by the higher officials of the Pallottian Father's organization / trust from other regions of their assigned province. During the course of external Audit, all required steps are taken to regularize the accounts and to obtain confirmations for the credit balances, to collect documentary evidences in respect of payments, compliances of T.D.S., Statutory Formalities, and Reconciliation of Unit wise balances with the Control Accounts and Bank Reconciliations. The copy of the external audit report covering all matters related to maintenance of accounts is preserved. So far there have been no major findings / objections. Minor errors or omissions and commissions when pointed out by the audit team are immediately corrected / rectified and precautionary steps are taken to avoid recurrence of such errors in future.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
No Data Entered/Not Applicable !!!		
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6.4.3 – Total corpus fund generated

3313000

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nill	Yes	St. Vincent Pallotti College
Administrative	No	Nill	Yes	St. Vincent Pallotti College

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. Parents/guardians are important stakeholders of the college. Every year Parent Teacher meeting is conducted. This enables for successful interaction between teachers and parents. Principal and Vice Principal also address the parents and motivate parents to come up with their valuable suggestions for the development of the institution. 2. A structured feedback has been collected from parents. The feedback has been analyzed and required action is being taken for the all-round development of the institution. 3. The cooperative relation between parents and teachers results in handling not only academic issues but also the psychological and behavioral issues of the students.

6.5.3 – Development programmes for support staff (at least three)

1. All the supporting staff has been enrolled in ESIC policy, which provides them support regarding their health. 2. All the supporting staff also enrolled in the PF policy, where the institution provides them with the monetary support

after retirement. 3. Awareness programs are conducted for supporting staff from time to time such as teaching them about normal bank operational activities, health and hygiene etc.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

• Scholarship Distribution • Last 25 years Alumni Meet. • Silver Jubilee Celebration. • Initiation to arrange virtual classes to enable on line teaching. • Initiation to start College You Tube Channel • Introduction of New courses • Seats Enhancement in existing courses • Established Research Centre in Commerce • Permanent Affiliation from Pt. Ravishankar Shukla University • Received 12(B) from UGC

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	Research center in Commerce	27/08/2019	27/08/2019	27/08/2019	10
2019	Institutional Scholarship Distribution	16/12/2019	16/12/2019	16/12/2019	87
2019	Silver Jubilee Celebration	17/12/2019	17/12/2019	17/12/2019	1000
2019	Alumni Meet	15/12/2019	15/12/2019	15/12/2019	500
2020	International Webinar	28/06/2020	28/06/2020	28/06/2020	1200
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Women Cell Orientation Programme	27/08/2019	27/08/2019	175	Nill
Pooja Mandap Decoration	31/08/2019	31/08/2019	28	Nill
Women's Day	09/03/2020	09/03/2020	80	30

| | | Celebration | | | | | | |

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
Nil

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	1
Ramp/Rails	Yes	1
Ramp/Rails	Yes	1
Scribes for examination	Yes	1

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	1	2	18/09/2019	1	Visit to Aakansha School	. Understanding the issues related with special children . conducted few activities for them	37
2019	1	1	28/09/2019	1	World Heart Day	. Participation in Rally . Create health awareness among teachers and students . Contribute in the health campaign in the city.	145
2019	1	1	01/10/2019	1	Single Use	. Contributing	250

				Plastic Ban in association with Green Army	in Cleanliness drive in the city . Motivate students for social contribution . To associate with Green Army in environmental campaign.

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Prospectus 2019-20	09/05/2019	College prospectus is a document that provides a guideline for the disciplinary behaviour of students. A code of conduct for students is clearly illustrated in the Prospectus. Students get informed about the rules and regulations of the college, know about various activities that are conducted for the students and act accordingly.
Code of Conduct for teaching from University	11/06/2019	The St. Vincent Pallotti College is affiliated to Pt. Ravishankar Shukla University, Raipur and adhere to University code of conduct. The appointments, duties and conduct of all the teaching and non-teaching staff is regulated as per University guidelines. The same link is given below- http://www.prsu.ac.in/Ordinance.aspx
Code of Conduct issued by Governing Body of the College	11/06/2019	The College Governing Body issues a detailed code of conduct document

| | | mentioning the responsibilities of a teacher towards students, colleagues, college authorities, Non-teaching staff, Parents, and the Society. |

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Independence Day Celebration	15/08/2019	15/08/2019	285
Hindi Diwas: Hindi Hai Ham	14/09/2019	14/09/2019	200
Vriksha Mitra Diwas	23/09/2019	23/09/2019	320
Participation in Gandhi Jayanti Celebration	01/10/2019	01/10/2019	5
Republic Day Celebration	26/01/2020	26/01/2020	264

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Use of Public Transport: • The college is well connected by shared auto and bus services, so most of the students use public transport for communicating. The entry of the motorized vehicles can be made around the main gate entry and around the building. Most of the areas in the campus are connected through trails in order to minimize the entry of motorized vehicles. • College is maintained as plastic free campus as use of disposable plastic or thermocol cups and glasses are banned on the campus. • College is maintaining Paperless mode of administration as most of the important communications to the staff members of all the Departments and offices are sent via emails and mobile applications. • The campus of the College possesses a green landscaping with trees and plants. A Memorandum of Understanding with Green Army (A Non Profit NGO) has been signed to contribute in the environmental campaign. • College manages to have a proper system for management of solid, liquid and e waste. • Proper arrangements have also been made to save and reuse the rain water.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Best Practice: 1 Title of the practice: Remedial Classes Objectives of the Practice 1. The aim of Remedial Teaching is to provide learning support to students who lag far behind their partners in academic performance. 2. A remedial activity is one that is meant to improve a learning skill or rectify a problem area. Remedial instruction involves using individualized teaching of students who are experiencing difficulties in specific subject areas. 3. To cultivate an atmosphere of sharing of knowledge among the Students. 4. Reinforcement: Students who have been out of college may benefit from remedial teaching over a week or more to reinforce skills they lost due to extended time away from college. 5. Diverse methods and materials are used in remedial teaching, with which new ways can be found to approach the subject that is to be learned. 6. To develop pupils generic skills, including interpersonal relationship, communication, problem-solving, self-management, self-learning,

independent thinking, creativity and the use of information technology. 7. To facilitate learning and development among all. The context St. Vincent Pallotti College has a number of departments and have skilled and experienced faculties. The Commerce Management department conducts remedial classes for the weak students in order to facilitate them with basic learning skills knowledge. Remedial education (also known as developmental education, basic skills education, compensatory education, preparatory education, and academic upgrading) is assigned to assist students in order to achieve expected competencies in core academic skills such as literacy and numeracy. Students who have temporarily fallen behind in their studies or otherwise need short-term support in their learning have the right to get remedial teaching. The Practice In this practice the teachers take their topic remedial class according to the scheduled time table. The departmental head prepares the schedule of the remedial classes. Evidence of Success The ultimate aim of remedial classes or teaching was to provide special attention to the students who fall or lag behind studies. And all the students were benefitted with this special course and hence their academic score was improved which ultimately resulted in the growth of the institute students too. Problems encountered and resources required: As all things have their pros and cons therefore remedial classes also encounter some problems. These problems were not major and got resolved immediately. Some problems that were encountered were: • Time constraint: many times the topics were interesting and audience wants to listen but due to the time the classes were cut down short. • Delayed feedback from the instructor. • Lack of self regulation self motivation. • Sense of isolation caused by the interpersonal communication interaction among students or between the students the instructor, or caused by the use of monotonous instructional methods. Best Practice: 2 TITLE OF THE PRACTICE Movie making Fest OBJECTIVE OF THE PRACTICE 1. To build intellectual and enthusiastic understanding of theatre arts. 2. To help students to understand filmmaking as a tool to communicate a message. 3. To enable them to understand the basics of video editing. 4. To make the students learn the basic principles of film-making. 5. To help the students to understand the technical aspect of movie-making. 6. To develop a spirit of leadership and team learning. THE CONTEXT St. Vincent Pallotti College is always keen for exploring different methods for the overall development of personality of its students. In this sequence it opens up a platform for students to bring out the hidden future directors and movie makers--Movie making fest for the students of the college. In this context St. Vincent Pallotti college is in practice of arranging the fest in successive years. 2018 showed explosion of interest, talent and eagerness in students in this area. This generated a strong will in the Pallotine family to organize a workshop, to develop a new insight and understanding about cinematography in the students' .So, as a step ahead in 2019 a workshop was organized under the capable supervision of talented Actor, Director and owner of a famous music band, Padmashri Mr. Anuj Sharma. The main objective of the workshop were- • To build intellect and understanding of theatre arts in the students. • To enable students to understand video editing and other technical aspects of film making. After the workshop, Students practiced with great enthusiasm the skill of preparing short script and it's video-shooting through their smart phones for next two days. Successively ,to provide a better platform and to fulfil the objectives, Department of Education of St. Vincent Pallotti college organized 2nd movie making fest on 22nd November 2019 .Varieties of pocket movies were made which conveyed multiple social messages and tried to bring awareness to issues prevailing in the present society. Students from different departments participated with full zeal, worked elaborately in groups and produced short films on different themes like Mobile Mania, importance of teachers, motivation, menstruation, value of disability etc. The movie making fest was the premier outlet for the next generation of filmmakers. THE PRACTICE Students were instructed to produce film in teams by using their smart phones. Specific

rules and guidelines were provided regarding the number of members of the group, length of the video, timing, sound effects, language etc. Criteria for evaluation were selection of themes, quality of sound, quality of picture and direction and overall presentation. Acting was done by the college students which were shooted with the smart phones by their team members. Later it was edited and background music was added. It was indeed challenging task and involved lots of Team Spirit and motivation. First prize was won by the movie based on drugs, second on ragging and third on cleanliness. A special appreciation was given To B.Ed sem-I students who presented a pocket movie with the title CHILD EDUCATION. Outcomes:- The practice benefitted the students in a number of ways like - a. The students learnt about movie editing and VFX. b. Students got to know about creating sound effects. c. Students learnt about camera angles. d. The idea of observing film making as a career option got strengthened among the students. e. This provided opportunity to learn a new genre in college through learning by doing and established a good example of collaborative learning. Evidences of Success Following are the indicators of the success of this practice- 1. The participation and enthusiasm of the students was the best indicator of the success. 2. The students chose novel and un-conventional themes for their movies. This way this event served as a platform to bring-up their reflections. 3. The most difficult part of movie making is the video and sound editing. This was conducted so well that it is almost of the professional level. 4. Three of the students were successful in continuing this practice in individual level and they have uploaded their short movies on their own YouTube channel. 5. The same group of students has shouldered the responsibility of making a video of the 'Growth-Story of St. Vincent Pallotti College' that was screened in the Silver Jubilee function of the College. Problems encountered and responses required. 1. The area of sound editing was big challenge as it needs expertise and proper environment and room. 2. All the Students did not have proper camera or phone so picture quality was affected. 3. Hesitation of students for outdoor shooting was also observed. It is a part of life to have obstacles .It's about overcoming obstacles. Performance and enthusiasm of students have proved well that they can overcome any hurdle and create the life. It's this spirit college aims to imbibe in their students.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link
https://www.stvincentpallotticollege.org/Image/Movie%20Fest.pdf

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

" Association with the Community"- as an area distinctive to its priority and thrust of the college The mission of St. Vincent Pallotti College is to provide a socially conducive environment for harmonious growth of an individual, living joyfully aware of his/her own specific individuality with an admiration for the differences in others. The students are introduced to a multi-cultural milieu and assisted to academic success, personal growth, responsibilities to the societal needs, patriotism and sense of global belongingness. The college identifies itself as an inseparable part of the community and society. To accomplish its vision the college maintains constant relations with various parts of the community. The college functions in a number of capacities under the umbrella term "Association with the Community". The details of areas are as follows- • Association with the Nagar Nigam (Municipal Corporation and Smart city):- The college maintains very cordial relationship with the local administrative authority. The association can be seen in form of conduction of a number of programme for the students as 'Traffic awareness program', ' Mor

Raipur'. The corporation of Raipur city has also installed an Open Gym in the college. College has put an incomparable effort and a series of procedures with Nagar Nigam to develop a beautiful garden in front of the college. • Association with Green Army: With sense of environmental awareness, college keeps on maintaining a green and clean atmosphere in the college campus. To strengthen this area, the college has signed an MOU with the NGO named 'Green Army'. Green army is a venture in the state who works for plantation and maintaining the greenery in the city. Apart from this the same NGO has two more branches to save and preserve water and the soil. These are named as Blue Army and White army. White army specifically works to create awareness about the hazardous effects of Plastic on the environment. • Charity and Extension Programme:- As per the vision and mission of the College, we want to develop students as sensitive and compassionate human beings. To fulfill this aspect, the charity and extension cell of the college works for association of the college with different units of the society. The examples are as follows- o Blood Donation Camp o Visit to Blind School o World Heart Day in association with MMI Narayna Hospital o Swachh Bharat Abhiyaan and Plantation Drive • Association with Industries and the Schools:- The college is linked with a number of industries and the schools. Stakeholders in form of industries and schools provide a valuable internship opportunity to our students. • Association with Aakansha School for Mentally Handicapped Children B. Ed. College of special education:- College keeps a coordination with Aakansha School for Mentally Handicapped Children. The college students go there to learn the skills to handle special children. The Aakansha School also runs a B.Ed. College for Mentally Handicapped Children. The faculty of education department of our college, visits the B. Ed. College of special education as guest lecturers.

Provide the weblink of the institution
https://www.stvincentpallotticollege.org/

8.Future Plans of Actions for Next Academic Year

St. Vincent Pallotti College is a composite college with various UG and PG departments. The academic year completion will always invite for few future plans and actions to materialize those plans. Few of the future plans for the upcoming year are mentioned below: • To initiate to apply for grants at state and national level in order to conduct several research activities in the college. • To strengthen the research and innovations in the college. • To involve Post Graduate students in Research. • To conduct more number of National and International level seminars in the college. • To initiate community oriented project works by students. • To enhance MOUs and Collaborations with reputed organizations. • To organize several welfare schemes for both teaching and non teaching staff. • To strengthen our community engagement. • To motivate faculty members to publish more quality research papers in national and international journals. • To increase the extension activities. • To involve all the students of the college in various charity activities. • To imbibe several human values among students by organizing several outreach programs. • To strengthen the alumni engagement. • To involve alumni students more in the important activities of the students. • To motivate alumni students to support the present students in the placement as few of our alumni are holding very high positions in the industries and schools. • To increase the amount and number of scholarship funding by Alumni students. • To recognize student with extra ordinary intelligent and support them in acquiring University Merit positions. • To increase the infrastructural facilities of the college. • To replace the old infrastructural facility with new standards. • To enhance more virtual classes facility to equip the teachers with ICT facility to interact with students. • To enhance more sports facilities in the college. • To extend the college building as the college is facing the issue of shortage of classrooms during University

examinations. • To initiate the installation of Sole and N-list program in the library. • To conduct guest lectures by eminent personalities in the campus. • To strengthen the coordination and cooperation among the stake holders of the institutions such as parents, alumni, employers and eminent organizations that are connected with the college. • To emphasize on more outreach programs for the members of the backwards community. • To enhance the certificate courses in all the departments. Certificate courses provide extra knowledge among the students other than the curriculum. • To strengthen the industry linkage with famous industries. Industries linkages facilitate any educational institution with placement. • To organize placement drives in the college campus for professional programs and PG students. • To conduct more activities that relate to career development of the students. • To invite such organizations which directly conduct career oriented activities. • To keep parents and guardians updated about the progress of their wards. • To increase the meetings of the teachers with parents' especially with regard to the slow learners.